

MIFAB Kwik Quote 2.0 (KQ2)

Overview

KQ2 is a web based quotation system designed to operate within the browser on several platforms, i.e. PC, iPad, tablet and so forth.

You must have an username with MIFAB to use the system.

The cross reference feature allows you to look up MIFAB products using the model numbers of other manufacturers i.e. Zurn etc.

Login

Login through the URL <https://kq2.mifab.com/>

click “Log In” in the upper right corner to open the login screen

Enter username and password. Then click - [Login]

If you do not have an id, email support@mifab.com or call 1-800-465-2736 or if you are in Canada 1-800-387-3880

Buttons

Buttons at the top control the main program functions

[Help]

Click to view the documentation.

If you need assistance or have a question, email support@mifab.com or call 1-800-465-2736 or if you are in Canada 1-800-387-3880

Getting Started [Contact List]

Login with your username and password

Important: In order to create a valid quotation, you will have to have at least one contact. Start with the [Contact List] and enter at least one “Agent (Quotation by)” which will appear on your quotations.

Now you will be able to create, update and delete quotations.

In the [Contact List] add Engineers and Architects as required.

MIFAB Kwik Quote Help

Workflow

Refer to **[New Quote]** to create your new quotation.

Refer to **[Add Item]** and **[Add Text]** to populate your quotation.

Now use **[View PDF]** or **[View XLS]** to see your results.

Hint: If you want to share quotations among devices and users, we suggest you set up a file sharing area on the www to facilitate sharing among users. **Dropbox** works with most operating systems and devices. It also allows you to send quotations directly to customers.

This directs you to the main KQ2 functions. Return to the home screen by clicking **[Home]**

[New Quote]

Heading - Enter all required fields. It is best to fill in every field in the header.

The default style, "MIFAB only" will show Mifab model numbers on the quotation

Tick "competitive" if you would like to use the model numbers of other manufacturers i.e. Zurn etc. And see them on the quotation

Discounts: When you want to discount your quotation, tick the "Discounted quotation" radio button. This gives every product line the standard discount.

If you need to discount only one product line, choose that tab, click the "job list" radio button and enter the factor you would like to use. The list price will be multiplied by this factor to arrive at the net price. i.e. a list price of \$100.00 and a factor of 0.5000 will yield a net price of \$50.00.

Important: You must **[Save]** the header to add a new quotation or modify the header of an existing one. If you leave the screen without saving, no quotation will be created.

[Save] [Cancel]

MIFAB Kwik Quote Help

[List Quotes]

Displays a list of active quotations.

[Add] To start a new quotation. Fill out the header and **[Save]**

[Select] a quotation to **[Edit]** (open an existing quotation) **[Copy]** (copy an existing quotation and save it with a new “Reference” number for later modification or **[Delete]** (remove the quotation entirely)

[Print List] produces a .pdf output of the list.

[Edit] a Quotation

Use this to develop your quote.

[Add Item]

This adds an item at the bottom of the quote.

Choose Manufacturer /Product Group and then tick Item(s) for model / option

A line with a **green highlight** means the item is in *Kwik Order* with the options.

A line with no highlight will have a correct price, but the item is not in *Kwik Order* with the options.

If there is a pink highlight, then the price of the item in *Kwik Order* is Zero. MIFAB should update the price of this item because KQ2 cannot provide a price.

[Add to Quote]

Adds the line(s) you ticked to the quotation.

[Add Text]

Use this to add a schedule or other note. Adds a line of text to the quotation. You can choose from a dropdown or type whatever you want.

[View Quotation]

Displays the quotation in an array with list / net price of the item. Note: If there are **yellow highlight** in the array it means the quotation is correct but the complete item is not in Account Mate and it must be added before it can be ordered. The price is correct.

To change the quantity of for item, click the number and enter a new integer in the box.

MIFAB Kwik Quote Help

Colors: **pink highlight** means the price is zero in Account Mate and the quote will not be correct.

[Cancel]

Exit the screen

[UP]

First tick a line. This moves the selected line or lines up one line on the quote.

[DN]

First tick a line. This moves the selected line or lines down one line on the quote.

[Insert Item]

First tick a line. This inserts an item immediately above. (see [Add Item] above)

[Edit Header]

Changes discounts or text on the header of your quote. Type the changes and **[Save]**

[Edit Line]

Modify count or value of a selected line. Use this to set the price of a specific item to NET. For example, if you call MIFAB for the net price of an item, you change the line with this button.

[Delete Line]

First tick a line. Deletes one or more selected lines.

[Add Text]

Adds text at the bottom of the quote. Use this to add a schedule or other note.

[InsertText]

First tick a line. This inserts text immediately above. Use this to insert a schedule or other note.

[View PDF]

Generate a .pdf file of the quote showing the unit price of each item. You can save it on your device or in your **Dropbox**.

[View PDF Ext]

Generate a .pdf file of the quote including unit and extended prices. You can save it on your device or in your **Dropbox**.

[View Order PDF]

This .pdf file shows what will be ordered based upon your quote.

MIFAB Kwik Quote Help

[View XLS]

Generate an .xls file of the quote showing the unit price of each item. You can save it on your device or in your **Dropbox**.

[View XLS Ext]

Generate an .xls file of the quote including unit and extended prices. You can save it on your device or in your **Dropbox**.

[Add Item] / [Insert Item] screen

[Add to Quote]

Adds a line to the bottom of the quote, or inserts a line above the line which you ticked.

[Add Text]

Use this to add a schedule or other note at the bottom of your quote.

[View Quotation]

Shows the entire quotation. If any lines are highlighted in yellow, it means the price is correct but you cannot order (Kwik Order) the item until MIFAB puts the complete item into the Account Mate system.

[Cancel]

Exit the screen

[Cross Reference]

This screen will quickly locate products and prices without entering them on a quotation.

Select the manufacturer from the dropdown. Start typing the model number in the box below. A list of choices will appear.

This information will not be saved.

[Contact List]

[Add New] - click to add a new contact.

You must **[Select]** a contact before you can **[Edit]** or **[Delete]**

MIFAB Kwik Quote Help

Options

Sorry, there are no options.

Quote a trench drain in KQ2

In KQ2 trench drains are a special case because the item is best quoted as a complete unit and not as a number of parts. This means the final drain will have a length as well as body, frame, grates, outlets, end caps, hardware etc. It may also require accessories and fabrications.

If you would like to have help specifying a trench drain call your CSR or an engineer at MIFAB.

When you complete your specification, go to KQ and locate the trench drain you are quoting. Use MIFAB Trench Drains / T1360-FL-FAB-TH as an example.

Notice in this case the price is zero so you can enter your own NET price using the [Edit Line] button. Tick the drain and in the text box type the complete description of your drain including length etc. [Add to Quote] If the quote includes accessories or fabrications, tick that line, type the complete description in the text box and [Add to Quote].

Now [View Quotation] and use the [Edit Line] button to enter your net price. Note that a net price cannot be discounted, you must do that before you enter the net price.

FAQ

Q: Why is the new Kwik Quote different from the old one?

A: The new Kwik Quote is web based, is accessed through a browser and must work on a touch screen such as iPad or tablet.

Q: How do I quickly change quantity?

A: In the quotation array, click on the quantity you want to change

Q: Some lines have green background. Why?

A: The lines with green background are items already in the Kwik Order (KO) system. If the line is clear, the item will have to be added to KO before you can order it.

Q: On my quotation some lines have a yellow background. Why?

A: The lines with yellow background are items not in the Kwik Order (KO) system. If the line is yellow, the item will have to be added to KO before you can order it.

Q: I see a line with a red background. Why?

MIFAB Kwik Quote Help

A: That item has a price of zero in the KO system and will have to be priced by MIFAB or you can look in a price book.

Q: I need a funnel and I do not see it in the options.

A: Funnels are listed separately in KQ2 under “F Drain Funnel”.

Q: I want to quote all 2,3,4in sizes but they do not appear in the array.

A: Quote the 2” size and then [Add Text] “3,4in prices are the same - specify the size you need when you order”

Q: I need more cross reference information for another manufacturer.

A: Look online here:

Cross Reference Guide - Josam - MIFAB [download Josam cross reference](#)

Cross Reference Guide - JRSmith - MIFAB [download JRSmith cross reference](#)

Cross Reference Guide - Wade - MIFAB [download Wade cross reference](#)

Cross Reference Guide - Watts - MIFAB [download Watts cross reference](#)

Cross Reference Guide - Zurn - MIFAB [download Zurn cross reference](#)

Cross Reference Guide - Rockford - MIFAB [download Rockford cross reference](#)

Cross Reference Guide - PPP - MIFAB [download PPP cross reference](#)

Cross Reference Guide - Woodford - MIFAB [download Woodford cross reference](#)